



COVID-19: Outbreak Management Plan

September 2021

Approved by:	Governing Body	Date: October 2021
Last reviewed on:	September 2021	
Next review due by:		



1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance from step 4](#), provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), director of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)

2. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

3. Other measures

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

If recommended, we will reintroduce:

- Bubbles, to reduce mixing between groups
- Face coverings in communal areas and classrooms for staff and visitors (unless exempt)

4. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

4.1 Eligibility to remain in school

In the first instance, we will stay open for:

- Vulnerable pupils
- Children of critical workers
- Reception, Year 1 and Year 2 pupils

If further restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers



'Being different, Belonging together'

4.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our Remote Learning Policy – a copy is on the website.

If the LA supports the school will continue to provide supermarket vouchers for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. We will decide how to distribute these at the time.

4.3 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.




On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.



See appendix (i) Covid Outbreak Contingency Plan for further information.






Appendix (i)

Covid Outbreak Contingency Plan September 2021

<p>When should my child self-isolate or miss school?</p> 	 NO	<ul style="list-style-type: none"> • All children MUST attend school unless they are ill. • From 16th August 2021, children under 18 (or double-vaccinated adults) do not need to self-isolate or miss school if a member of their household or a contact, has Covid. • Instead, they will need to book a PCR test but can continue coming to school so long as they have no symptoms and the test result is negative.
	 YES	<ul style="list-style-type: none"> • If your child develops Covid symptoms at home, they should <u>stay at home</u> and should book a PCR test), <u>NOT</u> a Lateral Flow test. • If your child develops Covid symptoms at school, they will be sent home and you should book them a PCR test. • If your child tests positive for Covid, they will need to self-isolate. The rest of the household does not need to self-isolate if they are under 18 or fully vaccinated – but instead should book a PCR test.

Community Covid Risk	Description	Actions
 <p>Low Community Transmission. No School Cases.</p>	<ul style="list-style-type: none"> • There have been no cases of Covid within school for 10 school days. • Cases of Covid locally are low and/ or stable. • Hospitalisation/ Deaths due to Covid nationally are low. 	<p>No Covid measures are necessary beyond:</p> <ul style="list-style-type: none"> • Reminding children of good hand-hygiene. • Ensuring good ventilation encouraged where practical. • Ensuring Children / Staff to stay at home if they have Covid Symptoms (and to book a PCR test). <p>Staff will continue to test themselves using Lateral Flow tests until the end of September.</p>
 <p>Rapidly Rising Community Transmission</p>	<ul style="list-style-type: none"> • No current Covid cases have been recorded at school, but... • Cases of Covid are rising rapidly in the community causing disruption to other local schools. • Lincolnshire Public Health / Public Health England issue warnings of expected local/ national infection wave. 	<ul style="list-style-type: none"> • Ventilation of classrooms increased and hand-washing supervised. • Large indoor events audience numbers reduced. • Staff room capacity is reduced. • Whole-school Collective Worship replaced with Key Stage Collective Worship or virtual Collective Worship. • Clinically Vulnerable staff meet with Line-Managers to review their individual risk assessment & discuss additional protection (e.g. use of face coverings, reduction in movement between classes/ groups).



Number of Cases:	Description:	Actions:
 <p>A single child tests Positive</p>	<ul style="list-style-type: none"> • A single child tests positive for Covid in a class. • There are fewer than 5 cases in the year group. • No other year groups are affected. 	<ul style="list-style-type: none"> • The child self-isolates for 10 days. Remote learning will be provided if they are well enough to complete it. • The parents of the child are contacted directly by NHS Track and Trace to establish likely contacts. • Likely contacts will be contacted by NHS Track & Trace and advised to book at PCR Test. The school will contact parents to advise this if close contacts are known. • Children do not need to miss school or self-isolate whilst they wait for the result of the PCR test unless they have Covid Symptoms.
 <p>5 children or staff within a year group test positive within 10 days of each other. OR 3 children or staff in a single Class / Club within 10 days.</p>	<ul style="list-style-type: none"> • There have been 5 cases of Covid across a year group within 10 days which could mean that Covid is spreading within that group of children. 	<ul style="list-style-type: none"> • As above for each positive case. • The school will discuss the outbreak with Lincolnshire Public Health and agree strengthening protective measures <u>for 10 school days</u>, including: <ul style="list-style-type: none"> ○ Re-introducing staff social distancing for corridors & communal areas. ○ Adapting, limiting or postponing indoor events, trips, open days and performances. ○ Reverting to virtual Collective Worship. ○ Reducing the amount of classes staff work across. ○ Resuming twice-weekly Staff Lateral flow testing.
 <p>Covid cases continue to increase rapidly within a 10 day period.</p>	<ul style="list-style-type: none"> • Despite the measures indicated above, Covid cases within the school continue to rise within a 10 day period with multiple classes and staff affected, suggesting that Covid is spreading widely throughout the school. 	<ul style="list-style-type: none"> • Incident Management Team meeting held between the school and Lincolnshire Public Health to agree further measures, <u>for a further 10 school days</u>, including: <ul style="list-style-type: none"> ○ Re-introducing class bubbles. ○ Reverting to class-based school lunches. ○ Limiting all non-essential visitors to school. ○ Postponing all non-essential events. ○ Re-introducing remote learning for individual classes for 10 school days considered.

The school will inform parents of any changes to Covid measures should these be needed.