



'Being different, Belonging together'

## **Severe Weather and School Closure Policy**

If the weather conditions are, in the opinion of the Headteacher, sufficiently severe to warrant the closure of the school before the commencement of the morning session, or the school has to close for another reason e.g. failure of the heating system or most staff are unable to travel, then the following procedure will be put in place:

**The Headteacher** will, after having gained permission from the Chair of Governors, inform the Local Authority by TXTRound that the school will close. This will inform transport and radio stations too. The Headteacher will then inform staff and parents via our communication system – Parent Hub.

**Staff** will inform the Headteacher by 7:15 am if they are unable to travel to school. The Headteacher will then decide if there are enough staff to be able to open the school. The Headteacher will then inform staff and parents by text.

NB: If the Headteacher is absent, a member of the Senior Leadership Team will perform these duties, keeping the Headteacher informed if possible.

### **Review**

**This policy was agreed by Pupil & Staffing committee in May 2022. It will be reviewed in May 2024 or before if necessary.**