

Friends of Lea School (FOLS)

Meeting 5 Minutes

Monday 11th July 2016, 6-7.15pm

1. Attendees

Linda Frost, Alan Frost, Sarah Greenfield, Vanessa Allen, Emma Sutton, Jo Green, Louise Rogers, Laura Burgin & Sarah Young.

2. Apologies

Cara Thornhill and Sarah Woolley

3. Minutes of Previous Meeting

The minutes were deemed to be a true and accurate representation of the previous meeting, minutes were signed by Linda Frost and Jo Green a copy has being kept on file.

Copies of the minutes from the previous meeting have been sent to Mrs Woolley and are available to be viewed on the school website.

4. Matters Arising

- Banking Details – Banking details all sorted now, Jo has a couple of invoices that need to be paid.
- FOLS Facebook Page – The previous FOLS committee had a Facebook page, as we do not have the login and password details. It was decided it would be best to set up a new secure page that could be used to promote FOLS events.

Action – This has now been deferred to September.

Summer Fair

- Parade – Car is now washed and Helen Crick has begun decorating the car. The parade will begin at 3pm and the children will lead the car in.
- Food – Finalised at previous meeting that food and ice cream would be out sourced for a donation.
Drink – The council did not receive the email application for the events licence, so Emma Sutton is unable to sell alcohol but it can be given away.
- Entertainment
The leisure centre has kindly donated some raffle prizes, they are also going to attend the event and bring either an obstacle course, kids athletics, speed bounce or hurdles. They are also bringing their Bee mascot. All of this is donated free of charge all they ask for is a table to advertise their services.
Free games all sorted for children and families to do together.
Music- Linda has found a volunteer who will bring a PA kit to school, they have also downloaded 6 hrs worth of steel drum music. They also have lights they can bring if the event has to be held inside.

The choir will sing, Miss Martins band will perform, there will also be an extract from the Lion King and Miss Mitchell will do some Zumba. Linda's son will also do some juggling during the raffle.

Action – Try to get some hay bales for people to sit on.

Raffle – The only raffle prize to come in now is a Trinity shirt which will come on Saturday. Some raffle tickets and money have been returned to school.

Action – A text to be sent to parents asking to return raffle tickets including unsold tickets so they can be sold at the fair.

Class teachers are all sorted with games and stalls. Yr3 are going to making and selling smoothies.

Bouncy Castle – Emma has managed to arrange 2 bouncy castles at a cost of £80 for both. We are able to keep the money made.

Louise can bring an Olympic torch that the children can have a photo with.

Mr Salt able to do the raffle.

Face Painting, Hair Braiding, Tattoos, Nail Painting, now face nail polishes, tattoos just need some volunteers. Elizabeth Christmas is coming to the school disco to do hair braiding.

Cake Stall, ask for the cakes to be decorated in bright colours to keep with the carnival theme. Jar bola/Tombola

Action – A text to be sent to parents regarding donations for the above.

Wine & Water Stall – Now have enough wine and water.

Decoration/Bunting – Linda has made some large masks that can be used for the parade and to decorate school. Emma has donated some bunting and decorations.

Africa Artwork – A visitor has been in school working with children. They are going to be producing some African inspired artwork. Mrs Woolley has said that this will be displayed in the hall and parents will be able to purchase their child's art.

- **Advertising**

The banner has now been amended and is on display on Lea Green.

Cara has sent a letter to the newspaper including a programme of events.

Helpers to arrive at school at 12pm on Saturday and stay for an hour after school on Friday to start setting up.

School Disco

School discos are this Thursday (14th July). Have several volunteers. It was decided that it would be free entry as a thank you to parents for donating items for the summer fair.

Action – Need ice poles, bread buns and fruit.

5.Any other business

- Postcode lottery – Alan mentioned that it might be worth applying for funding. This needs to be looked at when we return in September.
- Raffle tickets are going to sold at the Lion King performance, Linda to do one night and Laura the other.

Next Meeting – TBA in September

Minutes agreed and verified by: